

A Meeting of Dorstone Parish Council was held in Old School Hall Dorstone on **Wednesday March 14th 2018 at 7-30pm**

Present:, Chairman, Councillor C Thomas, Councillor Usher, Councillor Hession, Councillor Meredith, Councillor A Phillips, Councillor D Phillips & Mr C Hendy Parish Council Clerk.

Also present Ward Councillor P Price, two parishioners

Acceptable apologies; Councillor C Gethin, work commitment

No declaration of interest

Representation from the Public; Mr D Holloway & Ms H Powell reported on the dog fouling in Mill Lane, not only were dogs fouling along the lane but bags with dog faeces were also been dumped. One parishioner had been spoken to who was using the lane with her dog

The **minutes** of meeting February 14th 2018, were approved as a true record and signed by the chairman

### **Reports**

Ward Councillor P Price, March report had been circulated, some affordable housing was being built in Cusop which initially would be available for residents/those related to families in Cusop, also the phone mast at Vowchurch is to be relocated.

Golden Valley Police not in attendance, monthly report had been circulated.

### **Planning;**

Planning Consultation 180442

Site: Land to the Front of Property known as Hafod (Former Smithy), Dorstone, Herefordshire, HR3 6BE. Description; Proposed change of use and conversion of a former Smithy into a self- contained holiday let

The application made by an agent did not include parking spaces.

The application had been passed to Councillor K Meredith, one letter of objection received, and no letters of support. After discussion Councillors resolved not to support the application which as presented it believes is contrary to some of the policies of the Dorstone Neighbourhood Plan. The proposed development is adjacent to the main road into the village centre, this road is extensively used, some examples are service bus, school bus, delivery vehicles, walkers/cyclists, customers of village facilities, users of the village hall, farm traffic, horse traffic. The plan shows the entrance/exit door leading directly to this busy road. There is no vehicle parking details submitted for the application,(Policy DNP TI) however a vehicle is shown parked on drawing SMY005. This area is not shown on the location plan as part of the application. Council are concerned about visibility and access from/to Mill Lane if vehicles park outside the proposed development.

No business case submitted (Policy DNP TI Tourism)

Does not meet the criteria of policy DNP H2 Housing Design Criteria

### Policy DNP TI Tourism

2 Take account of the impact of any new tourist development on safety, volume of additional traffic and vehicular access and have off road parking

3 Convert and reuse rural buildings for the provision of ..... self-catering accommodation where they demonstrate a sound business case

### Policy DNP H2 Housing Design Criteria

4 Be of a scale and form which complements the character of the area and will not result in a loss of amenity for existing residents

### Planning Consultation 10187

Site: Bodcott Farm, Bodcott Lane, Bredwardine, Hereford, Herefordshire HR3 6BX  
Description; Proposed conversion of dairy and loft to ancillary living accommodation and construct a garden room.

This joint consultation with adjoining parish had been passed to Councillor A Phillips, information received from Herefordshire Council this planning application has been withdrawn.

### Planning Appeal Bage Court

Letter on Planning Appeal indicating that the development is not Environmental Impact Assessment Development

### **HALC**

Newsletter circulated.

Invoice received for £387-26 to renew membership for 2018-2019, payment would normally be made in the April, beginning of financial year, by paying the account now would qualify the PC to two free training places for Councillors.

Resolved to renew membership & payment authorised

GDPR (General Data Protection Regulations) HALC recommendation is to set up a GDPR Working Group to consider NALC's GDPR Toolkit and report back to the next meeting of the Parish Council. Resolved to wait information from Herefordshire Council information course which Clerk was attending shortly

### **Finance**

a) clerks salary £126.10 (included £1.10 balance)

b) lengthsman £534

c) electricity for street light £30

d) contribution towards provision of public toilets £200

e) HMRC £91

All payments authorised

**Parish Precept** for 2018-2019; £6500, Tax base Band D £184.52, Parish Precept Band D £35.23 (2017-2018 £32.95) change from 2017-2018 to 2018-2019 6.92% increase.

### **Highways,**

Information on Velocity Pot hole repairs circulated.

Letter had been circulated from Councillor Johnson, leader Herefordshire Council, on National survey on unfilled pot holes. Herefordshire not mentioned.

Pot hole noted on B4348 road between Bage Bungalow & the Bage, pot hole very deep, cone had placed in the hole. Clerk to contact locality steward regarding this hazard.

The road condition generally on the B4348 not only in the parish but from Locks Garage to Cusop was generally in very poor condition with urgent structural repairs and resurfacing required. Councillors agreed that parish councils which the B4348 runs through should be asked to support a proposal by Dorstone PC that capital money should be allocated in 2019-2020 to repair & resurface the road. Ward Councillor P Price indicated he would support the proposal.

Invitation from Balfour Beatty to Parish Briefing April 16<sup>th</sup>, Councillor Usher & Clerk would attend.

Herefordshire Transport Plan Consultation closing date is March 20<sup>th</sup>.

### **Dorstone Post Office change of hours consultation**

Letter received on the reduction in attendance of the mobile post office had been circulated, displayed on PC noticeboard, circulated by DFR Weekly News. No letters/emails received. Councillors discussed the consultation, when the mobile service was introduced the understanding was this twice weekly attendance was appropriate for the parish.

Within the parish are a large number of elderly people who use the mobile service to obtain cash, stamps, pay bills, bank etc, nearest facilities in Peterchurch (3 miles) or Hay on Wye, (6 miles).

With banks closing in Hay/reduced hours the mobile Post Office service is essential in meeting the needs of this rural parish.

The bus service is infrequent to both Hay on Wye & Peterchurch which would create hardship for some parishioners

The council request re-consider maintaining the twice weekly Post Office service, this could be achieved by alterations on the frequency/time of attendance in the Kington Mobile Service Area, if this is possible also consider staggering attendance, ie not on consecutive days.

No information was provided by the Post Office of use of the service to support the proposed changes.

### **Donation Policy**

Councillor Meredith reported there were two applications under the donation policy; St Faith's Church PCC, Playing Field. Church requested financial help with the churchyard maintenance, Playing field requested financial help to update the goal posts for an adult team, no information given on membership of the proposed adult team. Councillors considered both applications, Playing Field, as one of the conditions of the donation policy is that the grant will benefit the area and a significant number of residents there was no clear evidence of local need or demand for the proposed adult team given, Councillors were therefore unable to make a donation as requested, St Faith's Church, Councillors resolved to make a donation of £300 for churchyard maintenance, £100 of the council donation budget would be for the restoration of kiosk. Payment of £300 to St Faith's church authorised.

**Dog Fouling Mill Lane**, Councillor D Phillips reported on the dog fouling along Mill Lane & the dangers both to children & farm animals from the faeces. Clerk reported the new legislation had not yet been adopted by Herefordshire Council, a sign was available to display regarding dog fouling. Resolved the problem should be reported,

sign erected, update obtained on the introduction of the legislation, person who regularly exercises her dog along Mill Lane to be contacted.

**Improvements to small room/kitchen in Village Hall** Questionnaire received from Hall committee regarding suggestions for possible improvements to the small room had been received. Heating & storage of tables were raised as existing concerns.

**Dispute Resolution**, a letter received from Councillor Harvey regarding a dispute resolution had been circulated as requested.

Last Report from Councillor Johnson, who steps down as leader of Herefordshire Council 9<sup>th</sup> March 2018, had been circulated

Mr Albert Perry, clerk informed councillors that Mr Perry would be celebrating his 100<sup>th</sup> birthday on March 29<sup>th</sup>, Councillors offered their congratulations & best wishes & signed a card to send him

**Information:** Drop the litter pledge, Rural Hub Newsletter, Herefordshire Travellers Sites Development Plan Document 2011 – 2031 has been submitted to the Secretary of State for examination under regulation 22 of the Town and Country Planning (Local Planning) ( England) Regulations 2012

Next meeting , with no account received for recent stream cleaning agreed to hold a meeting on March 28<sup>th</sup>, next scheduled meeting April 11<sup>th</sup> 2018.

Chairman thanked those who had attended & closed the meeting at 09-30pm

Signed ..... Councillor C Thomas  
April 11<sup>th</sup> 2018

A meeting of Dorstone Parish Council was held in the Old School Dorstone on **Wednesday March 28th 2018** at 7-30pm

Present: Chairman, Councillor C Thomas, Councillor Hession, Councillor Usher, & Mr C Hendy Parish Council Clerk.

Acceptable apologies; Councillor Meredith, Councillor D Phillips Councillor A Phillips, Councillor C Gethin, all on work commitment

Apologies Ward Councillor P Price work commitment.

Councillors agreed to defer the **minutes** of the meeting held on March 14<sup>th</sup> 2018.

### **Planning;**

Planning Consultation 180949

Site: St Faiths Church, Dorstone, Hereford, Herefordshire HR3 6AW

Description; Works to large Yew tree

The consultation had been advertised, no letters of support or objection received, Councillors resolved to support the application

Appeal decision

Planning Consultation 172894

Site: Land South East of Bage Court Farm, The Bage, Dorstone, Herefordshire HR3 5SU

Description: erection of an agricultural building for free range egg production with associated egg packing area and feed bin (amended scheme of 161909)

Appeal dismissed, decision circulated to Councillors & available on Herefordshire Council website

### **Finance;**

- a) to pay the council expenses £118
- b) to pay the village hall account £184-50
- d) to pay stream cleaning £264

All payments authorised

### **Clarification of Authorisation of minor expenditure**

Clerk had been requested to clarify procedure

Council operates under a number of regulations, Standing Orders & Financial Regulations being two

Standing orders, "All estimates will be approved by the Council. While the Council is not obliged to accept the lowest quotation, the reasons for accepting the quotation will be recorded.

Financial Regulations Budgetary Control

Some Councils have included the following in their regulations

"In cases of extreme risk to the delivery of council services, the clerk may authorise revenue expenditure on behalf of the council which in the clerk's judgement it is necessary to carry out. Such expenditure includes repair, replacement or other work, whether or not there is any budgetary provision for the expenditure, subject to a limit of £."

Dorstone did not include the above statement in their Financial Regulations

Councillors resolved to review the Financial Regulations at the Annual Meeting

**Highways;**

Councillor D Phillips has offered to lead the project to request Herefordshire Council obtain funding to repair/resurface the B4348. Councillors thanked him for his offer and accepted

Update re complaint on dog fouling Mill Lane

Clerk has reported Dog Fouling to Herefordshire Council via website

Dog fouling penalty notice sign, received permission to fit on 30mph post, by clamping, sign erected

Spoken to Herefordshire Council & received update re legislation, should be introduced shortly.

Clerk to speak to person who regularly walks dog along Mill Lane regarding the problem

Requested Councillor Phillips to request parishioners, at Penwood, to monitor if problem has reduced

Pot Hole Bage Road following the meeting the clerk had reported immediately to the Locality Steward, he had arranged for traffic lights to be erected, work subsequently carried out resurfacing a stretch of the road had been completed.

**Street Light not working,**

Quotation had been sought and received, £40 to inspect the light and diagnose fault, if light tube defective £20 to £30 to change. Access equipment included in quotation Councillors resolved to accept quotation.

**GDPR,**

Clerk had attended recent training session with Herefordshire Council, information pack would be available shortly.

Suggestions for councillors to consider; who can access your email?

What happens to council information received is it filed or deleted?

It was suggested the council consider using the Dorstone.Org email address for councillors

As previously agreed next meeting April 11<sup>th</sup> 2018

Chairman thanked those who had attended & closed the meeting at 08.05

Signed ..... Councillor C Thomas

April 11<sup>th</sup> 2018